



City of Columbus, Ohio

Examination Announcement

Civil Service Commission
750 Piedmont Road
Columbus, Ohio 43224

Application/Employment Information
City of Columbus Job Line
TDD
Testing Center
Web Address
Application Office Hours**

(614) 645-0879
(614) 645-7667
(614) 645-6200
(614) 645-0879

www.csc.columbus.gov

Monday through Friday, 9:00 a.m. – 4:00 p.m.

OPEN COMPETITIVE EXAMINATION ANNOUNCEMENT: The names of the applicants passing this administration of this exam will **REPLACE** the names of those applicants on the current eligible list. Questions regarding this process can be directed to Sheri White or Carla Goddard at (614) 645-0879.

Recruitment Number: **06-3090-C1**

Class Title: **Firefighter**

Pay Rate: **\$34,902.40 per year, increasing to \$53,456.00 after 48 months**

Opening Date: **Monday, April 24, 2006 at 9:00 a.m.**

Closing Date: **Friday, May 12, 2006 at 4:00 p.m.**

Applications may be filed **ON LINE** at www.csc.columbus.gov, **BY MAIL (must be post-marked by May 12 and received by May 19)**, or **IN PERSON** at the Civil Service Commission Testing Center located at 750 Piedmont Road, Columbus, Ohio 43224.

Minimum Qualifications

You **MUST** meet the following requirements, if you do not meet these requirements, your application will be rejected.

- *You must be at least 17 ½ years of age at time of application and at least 18 years of age at time of appointment.
- *You must be a citizen of the United States at the time you file your application.
- *You must possess a valid motor vehicle operator's license at the time you file your application.
- *You must possess a High School Diploma or GED Certificate at time of appointment.

In addition, all candidates must pass a rigorous background investigation, including a polygraph examination and psychological screening.

NOTE: AN ABBREVIATED BACKGROUND QUESTIONNAIRE (ABQ) IS PART OF THE APPLICATION AND MUST BE SUBMITTED AND APPROVED TO TAKE THIS EXAMINATION.

Classification Information

CLASS DEFINITION: Under immediate supervision, is responsible for responding to alarms, medical and other emergencies, participating in fire prevention, station maintenance, and training activities; performs related duties as required.

EXAMPLES OF WORK: (A complete listing of examples of work for this classification can be found on the class specification, available on our website: www.csc.columbus.gov or at the Civil Service Commission Testing Center located at 750 Piedmont Road.

RESIDENCY REQUIREMENT: At the time of appointment, and during employment, firefighters must maintain their residency within Franklin County or within one of the counties that border Franklin County.

Please see reverse side for more information

Examination Information

The examination will consist of three (3) phases:

Phase I	Multiple Choice
Phase II	Physical Capability Test (PCT)
Phase III	Fire Oral Assessment Mechanism (FOAM)

The phases of the examination are numbered according to the **order in which the exam will be graded**, however the phases may not be administered in the order they are listed above. Phases I and II of the examination are administered as “hurdles.” Candidates who fail to pass a phase will not receive a score for subsequent phases. A candidate must receive a passing score on all phases to be considered eligible. Passing scores from Phase III will determine the candidate’s ranking on the eligible list.

INFORMATION SESSIONS: Information Sessions will be held prior to the examination; **May 9, 11, 13, 16, 18, and 20 starting at 6:00 p.m. weekdays and 10 a.m. Saturdays at the City of Columbus Test Facility, 750 Piedmont Road.** Study Guides will be available online, will be given to candidates who apply in person, will be available at the information sessions, and will be mailed to candidates who make such a request. The study guide and some procedural matters will be covered at the information sessions.

Notes to Applicants

CERTIFICATION PROCESS—10 POINT BANDS: All passing candidates will be placed in one of three bands, 70, 80, or 90, based upon their FOAM test score. Candidates will be notified of the band to which they have been assigned.

MEDICAL STANDARDS: Applicants must pass a thorough vision and medical examination including a cardiovascular stress test prior to certification for appointment.

VETERANS PREFERENCE: Those who request veteran’s preference at time of filing and who take and pass this examination, upon presentation of appropriate documentation no later than the final day of testing, may be eligible for Veteran’s Preference credit. Additional information about Veteran’s Preference credit may be obtained online or will be available in a printed document upon request.

QUESTIONS OR SPECIAL ACCOMMODATIONS: If you have a disability or physical condition and would like to request special testing accommodations, please contact **Sheri White** at **(614) 645-7708** during the application filing period. It is your responsibility to contact the individual listed above prior to the exam so that the Commission has ample time to review your request and, if granted, make any necessary arrangements.

IF YOU CHANGE YOUR NAME OR ADDRESS at any point in the selection processing or during the life of the eligible list, **YOU MUST NOTIFY THE CIVIL SERVICE COMMISSION IN WRITING OF THE CHANGE.** Failure to notify the Commission may result in disqualification from the selection process.

YOU MAY BE CONTACTED by private companies soliciting you with information about tutorial sessions they offer for a fee that will prepare candidates for this examination. Please note that the City of Columbus is **NOT** affiliated with any outside companies offering these services. Additionally, the test phases used for the Firefighter examination have been designed by or specifically for the City of Columbus and are not used by other agencies. No individuals or agencies outside the City of Columbus are given any specific information about the Firefighter examination beyond that provided to everyone in the study guide we issue at time of application.

Questions regarding this information can be directed to Sheri White at (614) 645-7708.

****COMMISSION HOLIDAYS:** Civil Service Commission offices will be closed on the following nationally recognized holidays: New Years Day; Martin Luther King, Jr. Day; President’s Day; Memorial Day; Independence Day; Labor Day; Columbus Day; Thanksgiving Day; and Christmas Day.